

NWT Snowboard Association

PO Box 11089
Yellowknife, NT X1A 3X7
867-688-0086
www.nwtsnowboard.ca

2021-22 Annual General Meeting

Aug 26, 2022 @ 7:00pm
Zoom link:

<https://us02web.zoom.us/j/86764133204?pwd=c0lVvFRRS9qVWpHdTBSYVZKUUVsQT09>

Minutes

- Roll Call
- Additions to the agenda
- Approval of Agenda
- Approval of 2021 minutes
- President's Report
- Sport Directors Report
- Review of Strategic Plan
- Club Reports
- Financial Statement
- Amendments to constitutions and Bylaws
- New Business
- Election of New Directors
 - President (currently Max Rossouw)
 - Vice President (Currently Molly Milligan)
 - Secretary (Erin has given her resignation)
 -
- Adjournment

Minutes from the 2020-21 AGM

President's Report

Financials

Constitution & By-Laws



@NWTSnowboard



@NWTsBD



@NWTSnowboard

2020-21 Annual General Meeting

Sept 22, 2021 @ 6:30pm

Zoom link:

<https://us02web.zoom.us/j/84780071464?pwd=MHJMYTI1L3hqU9aSFVFcGRrQ1pDdz09>

Minutes

- *Roll Call*
- *Additions to the agenda*
- *Approval of Agenda*
- *Approval of 2020 minutes*
- *President's Report*
- *Financial Statement*
- *Amendments to constitutions and Bylaws*
- *New Business*
- *Election of New Directors*
 - *Treasurer (Currently Christopher McGee)*
 - *Director at Large (Louise, Brendan, Steve. Janna)*
 - *Athlete Representative (Not currently Filled)*
- *Adjournment*

Minutes from the 2019 AGM

President's Report

Financials

Constitution & By-Laws



Start time

- 18:39

Roll Call

- Andrew Goodwin
- Max Rossouw
- Chris McGee
- Janna Jaque
- Erin MacDonald
- Steve Ellis

Apologies

- Louise Matthews
- Molly Millian
- Steven Meek

Additions to the Agenda

- No additions

Adoption of the Agenda

Motion to accept: **Steve Ellis**

Second: **Chris McGee**

Approval of 2020 AGM Minutes from September 30, 2020

Motion to accept: **Janna Jaque**

Second: **Erin MacDonald**

President's Report

Motion to accept: **Steve Ellis**

Second: **Janna Jaque**

2020 Financial statement review

- **See below**
- Question 1) How can we afford to host more high performance clinics?
- Question 2) How can we get more from the Western Canada Lottery Program?
- Question 3) If we want to grow, should we a) go through MACA b) do more fundraising?
- **2020 Financial statement review**
 - Motion to accept: **Janna Jaque**
 - Second: **Steve Ellis**

Amendments to Constitution and By-Laws

- No changes

New Business

-



Election of Directors:

2020-21 Season Board of Directors

- **President:** Max Rossouw
- **Vice-President:** Molly Milligan
- **Treasurer:** Christopher McGee
- **Secretary:** Erin MacDonald
- **Director at Large:** Louise Matthews
- **Director at Large:** Steve Ellis
- **Director at Large:** Janna Jaque

Terms Ending/ Up For Vote in 2021:

- *Treasurer*

Motion: Nominate Chris to be treasurer

Motion: Janna Jaque

Second: Erin Macdonald

Motion carried

- *Director at Large nomination*

Motion: Nominate Steve Ellis to be Director at Large

Motion: Erin MacDonald

Second: Janna Jaque

Motion carried

Motion: Accept Louise Matthews Resignation from Director at Large

Motion: Steve Ellis

Second: Chris McGee

Motion carried

2021-22 Season Board of Directors

- **President:** Max Rossouw
- **Vice-President:** Molly Milligan
- **Treasurer:** Chris McGee
- **Director at Large:** Stephen Meek
- **Director at Large:** Steve Ellis
- **Director at Large:** Janna Jaque
- **Athlete Representative:** VACANT

- **Non-voting advisor:** Brendan Matthews

Action Item: Andrew: Publish President's Report 2021

Action Item: Andrew: Follow up with MACA WCLP in regards to additional funding for high performance programming

Adjournment

Motion to adjourn: Chris McGee



**NWT Snowboard Association
President's Report**

2021-22 Season



Financial Statement



NWT Snowboard Association
June 1, 2021 to May 31, 2022

Revenues and Expenses

Revenues	
Western Canada Lottery Program	\$ 47,500.00
Canada Snowboard Funding	\$ 5,675.00
Aboriginal Sports Circle	\$ 17,495.00
Fort Simpson March Break Camp	\$ 11,387.00
Ragged Riders Rental Gear	\$ 2,998.80
The Gathering Camp	\$ 15,225.00
Liam Gill Tour	\$ 817.95
Territorials	\$ 8,953.57
Interest Credit	\$ 4.58
Total	\$ 110,056.90

Expenses	
<i>Administration</i>	
- Club Funding	\$ 20,000.00
- Sports Director	\$ 20,000.00
- Fees/ admin	\$ 1,874.77
- Ragged Riders Rental Equipment	\$ 2,998.80
<i>Leadership Development</i>	
- Coach/Instructor Training	\$ 1,835.68
<i>Participant Development</i>	
- Competitive Events (Territorials)	\$ 8,778.36
- Liam Gill Tour	\$ 817.95
- Fort Simpson March Break Camp	\$ 13,569.23
<i>High Performance</i>	
- Team NT	\$ 72.61
- The Gathering Camp Costs	\$ 39,772.44
Total	\$ 109,719.84

Balance Sheet

Assets	
Cash	\$ 16,518.67
Total Assets	\$16,518.67
Liabilities	
Total Liabilities	\$ 0.00

Equity	
Opening Balance	\$ 16,181.61
Surplus/Deficit	\$ 337.06
Closing Balance \$	\$ 16,518.67
Total Liabilities and Equity	\$16,518.67

2020-21 Bank Reconciliation Statement

Bank Balance as of May 31, 2021	\$ 16,518.67
Add: Deposits in Transit	\$ -
Less: Cheques Outstanding	\$ -
Totals	\$ 16,518.67

Book Balance	\$ 16,518.67
Unreconciled Difference	\$ -

Sport Director	Date



NWT SNOWBOARD CONSTITUTION & BY-LAWS

CONSTITUTION

- 1) The name of the Society is: NWT Snowboard Association.
- 2) The objects of the Association are: To facilitate and advocate for the progression and continuation of skateboarding, wakeboarding and snowboarding in the Northwest Territories.
- 3) The operations of the Association are to be chiefly carried on in:

BY-LAWS

1. Definitions

- 1.1 *Association* – NWT Snowboard Association
- 1.2 *Member* - a legal entity or natural person that has been admitted into membership of the Association
- 1.3 *Director* – an individual elected or appointed to serve on the Board pursuant to this By-Law
- 1.4 *Executive Director* – an individual responsible for the administration of the Association and any such other responsibilities as decided by the board
- 1.5 *Officer* – an individual elected or appointed to serve as an Officer of the Association pursuant to the By-Law
- 1.6 *Ordinary Resolution* – a resolution passed by a majority of not less than one-half (1/2) plus 1 of the votes cast on that Resolution
- 1.7 *Special Resolution* – a resolution passed by a majority of not less than two-thirds (2/3) of the votes cast on that Resolution

2. Categories of Membership

- 2.1 Individual members
 - 2.1.1 Open to all residents of the Northwest Territories
 - 2.1.2 Each member shall pay an annual membership fee at such time and in such amount as is determined by the members at each Annual General Meeting
 - 2.1.3 Individuals elected to the Board of Directors will have their membership fees paid by the Association

3. Rights of Members

- 3.1 All members of the Association shall have the right to take part in all activities and to use all facilities established by the Association for the promotion of its objects, subject to such regulations and the payment of such additional fees as the directors may from time to time prescribe for specific activities

4. Membership Dues

- 4.1 Membership dues will be determined annually by the Board of Directors
- 4.2 Members will be notified of the membership dues at any time payable by them, and if they are not paid by said date, the Members in default will automatically cease to be Members of the Association



5. Withdrawal and Termination of Membership

- 5.1 Any member may withdraw from membership in the Association giving notice in writing to an individual on the Board of Directors
- 5.2 Any member whose conduct is considered detrimental to the Association or who is more than thirty (30) days in default in paying annual dues may be expelled by a resolution passed by a majority of the directors of the Association.

6. Good Standing

- 6.1 A Member of the Association will be in good standing provided that the Member:
 - 6.1.1 Has not ceased to be a Member
 - 6.1.2 Has not been suspended or expelled from membership, or had other membership restrictions or sanctions imposed
 - 6.1.3 Has completed and remitted all documents as required by the Association
 - 6.1.4 Has complied with the By-Laws, policies, procedures, rules and regulations of the Association
 - 6.1.5 Is not subject to a disciplinary investigation or action by the Association, or if subject to disciplinary action previously, has fulfilled all terms and conditions of such disciplinary action to the satisfaction of the Board
 - 6.1.6 Had paid all required membership dues or debts to the Association, if any

7. Meetings:

- 7.1 Meetings of Members will include Annual General Meetings and Special Meetings
- 7.2 An annual general meeting of the Association shall be held between 31 and 180 days after the date of the fiscal year
- 7.3 All Members in good standing shall have a voice and vote at a General Meeting
- 7.4 Each Member is entitled to once vote on any motion at all General Meetings
- 7.5 A Special General Meeting of the Members may be called at any time by the President, the Board of Directors or upon written requisition of Members who hold five percent (5%) of the votes of the Association. Agenda of special meetings will be limited to the subject matter for which the meeting was duly called
- 7.6 Notice will include the time and place of a meeting, the proposed agenda, reasonable information to permit Members to make informed decisions, and will be given to each member entitled to vote at the meeting, and the Board by the following means:
 - 7.6.1 By mail, courier or personal delivery to each member entitled to vote at the meeting, during a period of 7-60 days before the day on which the meeting is to be held; or
 - 7.6.2 By telephonic, electronic or other communication facility to each member entitled to vote at the meeting, during a period of 7-30 days before the day on which the meeting is to be held; or
 - 7.6.3 By posting on the Association's website not less than seven (7) days prior to the date of the meeting
- 7.7 At least 50% of the Board of Directors will constitute a quorum at the date of any Annual or Special General Meeting

- 7.8** If the President or Vice-President is not present at a meeting, the meeting will elect a Chairman for the purposes of that meeting only
- 7.9** A meeting off voting Members may be held by means of a telephonic, an electronic or other communications facility that permits all participants to communicate adequately with each other during the meeting
- 7.10** Any Member entitled to attend a meeting of the Members may participate in the meeting by means of telephonic, an electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting. A person so participating in the meeting is deemed to be present at the meeting
- 7.11** The Agenda for the Annual General Meeting will at least include:
- a) Call to Order and Roll Call
 - b) Adoption of Agenda
 - c) Approval of minutes of previous Annual General Meeting
 - d) Business arising from the minutes
 - e) Presidents Report
 - f) Financial Report and Approval of Financial Statements
 - g) Amendments to Constitution and By-Laws
 - h) New Business
 - i) Election of Directors
 - j) Adjournment
- 7.12** Any Member who wishes to have new business placed on the agenda of a meeting will give written notice to the Association at least fourteen (14) days prior to the meeting date or upon the sole discretion of the Chairperson or designate

8 Board of Directors

- 8.1** Any individual who is eighteen (18) years of age or older, who has the power under law to contract, who has not been declared incapable by court in Canada or in another Country, who does not have the status of bankrupt, who meets one or more skills and characteristics defined may be nominated for election as a Director
- 8.2** There shall be between five (5) and seven (7) directors elected from among the Members of the Association at the first and each subsequent annual general meeting
- 8.3** The Board of Director consists of the following individuals elected from among the Members at an Annual General Meeting
- a) President
 - b) Vice President
 - c) Secretary
 - d) Treasurer
 - e) Director at Large(s)
 - f) Athlete Representative
- 8.4** The Board of Directors shall be elected, each for a two-year term in accordance with the following schedule:
- 8.4.1** In even-numbered years:
- a) President

- b) Vice President
- c) Secretary

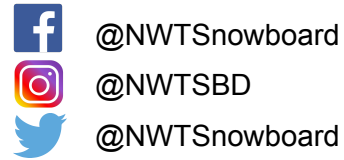
8.4.2 In odd-numbered years:

- a) Treasurer
- b) Director at Large
- c) Athlete Representative

- 8.5** The Board of Directors have the power to appoint persons to hold designated offices that are not on the Board of Directors These persons are responsible to the Board of Directors and do not hold the designated offices beyond the next Annual General Meetin
- 8.6** Notwithstanding article 8.2, the Members may, by resolution at an Annual General Meeting, elect from among the Members not more than two additional Directors, and may assign them duties
- 8.7** The Board of Directors may appoint a Member to fill a vacancy on the Board of Directors until the next Annual General Meeting
- 8.8** The Directors shall be responsible for conducting the affairs of the Association in accordance with its objects, by-laws and the *Societies Act*.
- 8.9** A majority of directors will constitute a quorum at any director's meeting
- 8.10** The Board of Directors have the power to remove an individual from the Board by resolution supported by two-thirds (2/3) of the Directors.
- 8.11** Directors shall be paid travelling and living allowances to compensate them for expenses incurred by them in the conduct of their duties
- 8.12** The President shall, when present, preside at all meetings of the Members and of the Directors. The President shall be responsible for the general management and supervision of the affairs and operations of the Association
- 8.13** The Vice-President shall take on appropriate tasks and responsibilities that are reasonable considering background knowledge, experience and availability. The Vice-President shall exercise the duties and powers of the President when absent
- 8.14** The Secretary shall cause to be communicated notices of all meetings of Members and all meetings of Directors, and is responsible for keeping minutes of all such meetings
- 8.15** The Treasurer shall be responsible for keeping full and accurate accounts of all receipts and disbursements of the Association
- 8.16** The offices of Secretary and Treasurer may be combined into one office to be known as Secretary-Treasurer
- 8.17** The Director at Large shall carry out duties as outlined in the NWTSD policies and promote the best interest of snowboarding and of the Association throughout the Northwest Territories

9 Finance and Management

- 9.1** The Directors may, by 2/3 majority vote, borrow funds for capital expenditures for the current operations of the Association in such manner as they see fit, including the issue of debentures, expect that in no case shall debentures be issued except pursuant to a special resolution



- 9.2 All monies received by or on behalf of the Association shall be deposited in the Association's bank account in trust for the Association, which account shall be with one of the chartered banks of Canada
- 9.3 Deeds, transfer, assignments, contract, obligations and other instruments in writing requiring execution by the Association may be signed by any two (2) Directors authorized by the Board of Directors. The Board will have the power to appoint individuals to negotiate or prepare documents that may require signing by the Association and then designate them to signatories for the Association. These documents will be considered binding upon the Association. Copies of all contractual documents and a description of their intent will be provided to the Board of Directors at the meeting from the date of signing.
- 9.4 The accounts of the Association shall not be audited unless the Board of Directors, by resolution, directs that the accounts shall be audited and appoints an auditor for that purpose
- 9.5 The fiscal year of the Association will be from June 1st to May 31st, or such other period as the Board may from time to time determine
- 9.6 All books and records of the Association shall be open to the inspection of members at each Annual General Meeting
- 9.7 The Association shall not distribute any part of its income to any of its Members. This does not preclude the payment of reasonable salaries or employee benefits, nor does it preclude the reimbursement of reasonable out-of-pocket expenses

10 Dissolution

- 10.1 In the event of the dissolution of winding-up of the Association, all its remaining assets shall be distributed among Canadian charities registered pursuant to the *Income Tax Act*.