

How to Register on SnowReg

Welcome to another season of snowboarding in the NWT! When buying a local lift pass or programming you will need to register with your local club, NWT snowboard and Canada Snowboard. We realize that may sound like a lot but it is all rolled into one convenient registration! follow the steps below and if you have any questions contact nwtsnowboard@gmail.com or info@snowreg.com

1. Go to: <http://www.nwtsnowboard.ca/clubs> and select your local club
2. Select the 2021-22 registration link.
3. Select the type of registration you are looking for; Individual or Family
4. If you are a returning member then Login to your account. If you're new, welcome! Please select 'Create Account'
5. After logging in or creating a new account you will be asked to select the rider. You may choose yourself by selecting 'Register _____' or if you are registering someone else (for example your child) then select 'Register Someone Else'.
 - a. *The Register Someone Else feature will come in handy if you are registering your whole family but don't want to create a separate account each time!*
6. After filling out the additional registration information, hit next
7. Choose the pass you would like! When selected you will be prompted to choose an NWT Snowboard membership. Unless you are a coach or volunteer select '**NWT Snowboard - 2021/2022 Membership**'. proceed to registration.
8. We are now in the 'NWT Snowboard Association' portion of the registration. the information should be pre-populated you just need to select 'Canada' under the 'Competition Nationality'
9. Unfortunately you will be asked to insert your address again, **BUT**, good news! You can select the 'select an address' drop down and all your information will already be there.
10. We have now entered the 'membership options' section. **If you are not a coach or volunteer please select 'Recreational' and scroll down to the bottom and hit next.** If you or your athlete need to be changed to a 'Compete Membership' for competition requirements, NWT Snowboard can do that when needed

NWT Snowboard, at this time, does not charge for their membership! **\$0**

11. You will now be asked to choose your affiliation (aka Club) the club you started this process with should already be selected! hit **next**.
12. You will now be asked to fill out emergency contact details and a series of questions about your season. there are no 'wrong' answers but you must answer each question with an Asterisk (*) here are some tips (especially for the parents!);

- a. Primary disciplines = Slopestyle, Big Air and Banked Slalom. Or unsure at this time.
 - b. Level of competition = GROM events or Provincial/Territorial events. Or I do not intend to compete
 - c. Are you participating in regularly organized snowboarding = **YES!**
13. Please read the code of conduct documents and select 'yes' if you have read, understood and agreed.
14. "I acknowledge that Canada Snowboard has implemented a Vaccination Policy." This simply implies that you are aware of the policy, the policy as a whole only pertains to specific Canada snowboard events and not NWT Snowboard club activities or events.
15. Feel free to sign-up for any newsletters that you'd like. NWT snowboard does not put out a newsletter but you can always follow us on Facebook and Instagram!
16. 'Complete and return to registration'
17. You will now have the option to choose any programming you'd like to sign-up for with your local club. If you just want to ride then simply hit **next**.
18. You can now complete and start the process again with another participant or complete and proceed to your cart for checkout!
19. **Gotcha!** Before we do that it's time to sign some waivers
- a. 2021-2022 Canada Snowboard Membership Waiver
 - b. COVID-19 Declaration
 - c. Canada Snowboard Code of Conduct and Ethics Policy – 2021/2022
 - d. Membership/Participant Consent Form for Covid-19
20. Now you can go to your cart! Before you can submit and complete payment scroll down to '**Optional Upgrade - Refundable Registration**' and select either 'view options' or 'no thanks'
21. Input your credit card information and hit submit and complete on the right sidebar

TIME TO RIDE!

Did you get side tracked? no problem! all your registration information is saved into your profile and you can simply start the process again and SnowReg will take you right back to where you left off!

Want to go back and select additional programming or rentals? Go to back to the registration link in **step 1** but this time select the program or rental option you'd like instead of registration
